

Dedham Community House Summer Positions

Camp Positions

(All positions are seasonal. Expected work hours per week is 40 for approximately 12 weeks based on enrollment numbers)

Leadership

Camp Director: Must be 21+ with a minimum of 3 years of camp director experience. Must be available PT prior to the season for training, meetings, and open houses. Camp Director is responsible for all camp and teen camp operations with the help of the DCH Program Director. Emphasis on this role is active supervision, staff mentoring, evaluation, and development, ensuring camp is a fun and safe place, and emergency preparedness and action.

Assistant Camp Director: Must be 21+ with a minimum of 3 years of camp leadership experience. Must be available PT prior to the season for training, meetings, and open houses. Emphasis on this role is active supervision, staff mentoring, evaluation, and development, ensuring camp is a fun and safe place, and emergency preparedness and action. With two assistant directors at main camp and one assistant director at teen camp each assistant director will have specific duties and responsibilities based on the position they receive.

Counseling Staff

Head Counselor: Must be 18+ with one year of college, or equivalent required. Must have a minimum of 2 years' experience working with youth in or out of a camp program. Head Counselors are responsible for a group of up to 25 campers with the help of assistant counselors. You may be responsible for the health and safety of all campers in your group including but not limited to sunscreen and bug spray application, helping younger campers change for the pool and monitoring all campers while swimming, monitoring the overall health and safety of your campers including water consumption and heat exposure, activity planning and implementation. Must be CPR/FA certified or willing to be certified prior to the start of camp. This is an active position, and all staff are expected to play with and be engage with the campers during all activity blocks.

Assistant Counselor: Must be 16+ years old. Assistant Counselors help within a group of up to 25 campers. You will be assisting with the health and safety of all campers in your group. This includes but is not limited to; Sunscreen and bug spray application, helping younger campers change for the pool, monitoring all campers while swimming, monitoring overall camper health and safety, assisting with activities. This is an active position, and all staff are expected to play with and be engage with the campers during all activity blocks.

Program Specialists

Archery: 18+ (preferred) with experience planning, teaching, producing and archery curriculum for youth ages 5-15. Must have current Archery certification or be willing to obtain prior to

camp opening. Must be available to plan 12 weeks of archery activities within camp themes and deliver these plans no later than May 1, 2021. These plans should be age appropriate, and progressive. Plans should include adaptations for children from K-9th grade. Including adaptations for any children with special needs. Must have current Archery Instructor level 1 certification or obtain prior to the start of camp. Specialists are expected to be active participants at their program. Specialists will be responsible for the cleaning between each group and at the end of the day.

Art: 18+ (preferred) with experience planning, teaching, and evaluating art projects for youth ages 4-15. Must be available to plan 12 weeks of art projects within camp themes and deliver these plans no later than May 1, 2021. These plans should be age appropriate, and progressive. Plans should include adaptations for children from K-9th grade. Including adaptations for any children with special needs. Specialists are expected to be active participants at their program. Specialists will be responsible for the cleaning between each group and at the end of the day.

Drama: 18+ (preferred) with experience planning, teaching, and evaluating drama games, scenes, and skits for youth ages 4-15. Must be available to plan 12 weeks of drama curriculum within camp themes and deliver these plans no later than May 1, 2021. These plans should be age appropriate, and progressive. Plans should include adaptations for children from K-9th grade. Including adaptations for any children with special needs. Specialists are expected to be active participants at their program. Specialists will be responsible for the cleaning between each group and at the end of the day.

Nature: 18+ (preferred) with experience planning, teaching, and evaluating nature curriculum and activities for ages 4-15. Must be available to plan 12 weeks of Nature curriculum within camp themes and deliver these plans no later than May 1, 2021. These plans should be age appropriate, and progressive. Plans should include adaptations for children from K-9th grade. Including adaptations for any children with special needs. Specialists are expected to be active participants at their program.

Rec Room: 18+ (preferred) with experience working with youth ages 4-13. The rec room specialist will work with camp leadership to execute free play/choice play in the rec room. This specialist will be responsible for all aspects of cleaning the rec room between groups, keeping toys and activities sorted and useable and providing engagement to all campers using the room. This specialist is also in charge with planning a project for the after-care group daily. This project should be art based using simple items. This plan is due to camp leadership by June 1, 2021. Specialists will be responsible for the cleaning between each group and at the end of the day.

Science: 18+ (preferred) with experience planning, teaching, and evaluating science experiments and curriculum for youth ages 4-15. Must be available to plan 12 weeks of Science Curriculum within camp themes and deliver these plans no later than May 1, 2021. These plans should be age appropriate, and progressive. Plans should include adaptations for children from

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Sports: 18+(preferred) with experience planning, teaching, and evaluating sports and games for youth ages 4-15. Must be available to plan 12 weeks of sports curriculum within camp themes and deliver these plans no later than May 1, 2021. These plans should be age appropriate, and progressive. Plans should include adaptations for children from K-9th grade. Including adaptations for any children with special needs. Specialists are expected to be active participants at their program. Specialists will be responsible for the cleaning between each group and at the end of the day.

Woodshop: 18+ with experience planning, teaching, producing, and evaluating wood shop projects for youth ages 4-15. Must be available to plan 12 weeks of wood shop projects within camp themes and deliver these plans no later than May 1, 2021. These plans should be age appropriate, and progressive. Plans should include adaptations for children from K-9th grade. Including adaptations for any children with special needs. Specialists are expected to be active participants at their program. Specialists will be responsible for the cleaning between each group and at the end of the day.

Aquatic Positions

(All positions are seasonal. Flexible hours for PT and FT. Weekday and Weekend availability are required. Seasonal position from Memorial Day to Labor Day)

Director: Must be 21+ with a minimum of 3 years' experience in aquatic leadership. Must have current CPR/FA and Lifeguarding certifications. The Aquatics director is responsible for the coordination and supervision of the day-to-day operation of both the summer camp aquatics program and the public use pool. This includes swim lessons for both camp and preschool, member and day pass use, and aquatic programs.

Assistant Director: Must be 21+ with a minimum of 2 years of aquatic supervision. Must have current CPR/FA and Lifeguarding certifications. Ideal candidates will also have WSI certification as well. Along with the Aquatic Director- the Assistant Aquatic Director is responsible for the coordination and supervision of the day-to-day operation of both the summer camp aquatics program and the public use pool. This includes swim lessons for both camp and preschool, member and day pass use, aquatic programs, and coordination of Pool Birthday Parties during the season.

Head Lifeguard: Must be 19+ with experience working at a seasonal pool. Must have current CPR/FA and Lifeguarding certifications. Ideal candidates have supervisory experience.

Head Swim Instructor: Must be 18+ with current lifeguard, cpr, first and WSI certifications. DCH pool is an outdoor facility and your shifts will be outdoors in all weather. This position will be responsible for supervising our swim lessons and re-writing curriculum with the aquatic director and program director.

Lifeguard: Must be 15+ (16+ to work at day camp). Must have current CPR/FA and Lifeguarding certifications. DCH pool is an outdoor facility and most of your shifts will be outdoors rain or shine.

Facilities

(Position is a seasonal fulltime position. Varied daily hours are required based on camp/pool schedule)

Facilities Assistant: Must be 18+. Work with our Facilities Director to clean and maintain the DCH campus during the summer months. Job duties include but are not limited to general cleaning and upkeep, set up/cleanup of program areas including furniture set up and clean up, garbage disposal, lawn care and maintenance, pool maintenance, and house/preschool repairs. Ideal candidate is available from May thru September and has experience with general facilities and maintenance work.